

**West Central Education District Board Meeting Minutes
July 14, 2025, 6:30pm; WCED Offices Room 6, Melrose**

Board member Quarfot called the meeting to order at 6:25 pm. Board members Henkelman, Rosenberger, Pearson, and Quarfot were present along with Superintendents Okerlund, Dingmann, and Bullard. Director Hoffman, Administrator Hoffarth, Supervisor Luethmers, and Business Manager Evenson were also present. No visitors attended the meeting.

Rosenberger made a motion and Henkelman seconded approval of the agenda. Motion carried unopposed.

Following a review of consent agenda items, Pearson moved, Rosenberger seconded approval of the May 12, 2025 Meeting Minutes, May and June 2025 Treasurers' Reports and Bills Payable #24798–24843, May 2025 Budget to Actual Comparison Report, Donations of sandbox materials and labor and monetary donation to SAIL program, and Personnel Items including new hires A. Vogel and S. Sandeen, ESY agreements for A. Bueckers, C. Westre, C. Harrison, M. Wander, and T. Christinsen, Extended Time agreements for C. Middendorf, C. Harrison, C. Pierce-Slocum, and V. Hoffarth, Transfer for K. Schwieters, and Resignations for P. Messman and T. McLellan. Hoffman provided a brief recap of the consent items. Motion carried unopposed.

Under New Business, the EDIAM IOwA Reauthorization was presented. This is an annual requirement. Henkelman moved, Pearson seconded approval of the reauthorization. Hoffman provided an overview of the designation and noted that the board clerk needs to sign the form. Motion carried unanimously.

Under New Business, the 2025–2026 E-Learning Plan was presented. Rosenberger moved, Henkelman seconded approval. Hoffarth shared an overview of the plan. Motion carried unanimously.

Under New Business, the WCED Program Handbooks were presented. Pearson moved, Rosenberger seconded approval. Hoffarth shared a summary of updates and changes to the handbooks. Motion carried unanimously.

Under New Business, the 10/1/2025 Health Insurance Bid Recommendation was presented. A recommendation was made to go with the bid from the Minnesota Healthcare Consortium. Rosenberger moved, Henkelman seconded approval. Questions were raised by Rosenberger about teacher input and contract terms. Hoffman and Evenson clarified the committee's process. Motion carried unanimously.

Under New Business, the Tech Support Contract with Albany Area Schools was presented. The contract starts August 1, 2025 and goes through June 30, 2026. Pearson moved, Rosenberger seconded approval. Hoffman provided an overview of the previous tech support model and the proposal from Albany Area Schools. Motion carried unanimously.

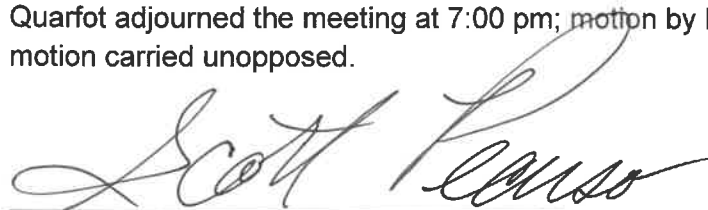
Under New Business, Policies 208, 413, 414, 418, 501, 515, 516, 516.5, 524, 534, 704, 709, 802, and 806 were presented for first reading. There was discussion about the cell phone policy and the current practices in place. No action was taken.

Under Old Business, no items were presented.

Under reports, Director Hoffman, Administrator Hoffarth, and Supervisor Luethmers shared updates.

The next meeting date and time was established: Monday, September 8, 2025 at 5:30 pm at the WCED offices in Melrose. Discussion was held regarding moving the regular board meeting time from 6:30 pm to 5:30 pm; no conflicts were noted, and the board agreed to the earlier time moving forward.

Quarfot adjourned the meeting at 7:00 pm; motion by Henkelman, second by Rosenberger; motion carried unopposed.



Clerk



Date