

West Central Education District

Board Meeting Minutes

Date: May 8, 2023

6:30pm virtual via Google Meet

Board Chair Uphoff called the meeting to order at 6:31p.m. Board members Rasmussen, Kreuzer and Quarfot; Superintendents Winter, Bullard, and Okerlund; Director Fevig, Coordinator Dierks, Administrator Hoffarth and Business Manager Raiter were in attendance. 1 WCED staff member was also present. Superintendent Peschel was absent.

With no changes to the agenda, Rasmussen moved, Kreuzer seconded approval of the agenda, Motion carried unopposed via roll call.

After a review of consent agenda items, Quarfot moved, Rasmussen seconded approval of the March 13, 2023 Board Minutes; Treasurer's Report and Bills Payable (#24153-24214); Resignation from Meagan Jensen; hiring of Alysa Hatlestad and change of position for Tara McLellan; motion carried unopposed via roll call.

Several items were covered under New Business, starting with administrative contract extension language as negotiations for admin contracts won't occur prior to the contract end date and the contracts don't include extension language. Rasmussen moved, Quarfot seconded extending Director Fevig and Administrator Hoffarth's contracts as written until negotiated and updated with proper language. Motion carried unopposed via roll call. Coordinator Dierk's contract is written as a 1 yr at-will contract with the same salary and no stipend which has been mutually agreed upon. Quarfot moved, Rasmussen seconded accepting the 1 yr contract; motion carried unopposed via roll call. Expenses for the Beacon Remodel were reviewed and a motion was made by Quarfot and seconded by Rasmussen to use up to \$300,000 from the fund balance paid as a reimbursement to Melrose School District; motion carried unopposed via roll call. The ALC/Beacon Programs calendar and schedule was presented with 173 student days and a shift to 8-2:30 for both programs due to being located together next year. Rasmussen moved, Quarfot seconded approving the calendar and time change; motion carried unopposed via roll call. Revised and proposed budget numbers were presented as follows: 23 Revised Revenues: \$5,051,050.00; 23 Revised Expenditures: \$5,051,050.00. 24 Proposed Revenues: \$5,024,374.00; 24 Proposed Expenditures: \$5,074,374.00. Quarfot moved, Rasmussen seconded accepting budget numbers as presented. Motion carried unopposed via roll call.

Due to the Beacon move, WCED has entered into a contract with Resource Training and Solutions for nursing services at \$77/hr up to 10 hrs/month. Kruezer moved and Quarfot seconded the contract; motion carried unopposed via roll call. Director Fevig shared details with the board regarding Board Certified Behavior Analyst- BCBA positions. Due to the mental health and behavior needs in the member districts, Fevig recommended hiring a full time BCBA through WCED. Quarfot moved, Rasmussen seconded the hiring; motion carried unopposed via roll call. Lastly, Director Fevig shared the shifting of duties among the office staff in response to an upcoming retirement. This shifting results in the proposal to hire a Business Manager for WCED. Quarfot moved, Rasmussen seconded the approval of a Business Manager position at WCED; motion carried unopposed via roll call.

Under reports, the admin team shared updates regarding programs, work being done in the

member districts along with upcoming trainings and initiatives.

Uphoff adjourned the meeting at 7:33pm



Clerk

7-18-23
Date