

**Region 7W IEIC
Meeting Minutes
November 12, 2015**

***Milestones formerly Child Care Choices**

314 10th Ave South, Suite 180 - P. O. Box 548 - Waite Park, MN 56387

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www.milestonesmn.org

1. Welcome and Introductions

Present: Nicole Ruhoff, Janelle Ortiz, Kate Fasching, Bev Beckstrand, Christine Landherr, Marcia Schlattman, Carol Gibson-Miller, Jodi Leraas, Makayla Wijeratne, Cindy Owen, Cindy Wagner, Jody Labernick, Alicia Jepsen, Tessa Newby, Sue Currens, Brad Schnitzler, and Janet Reigstad

2. Approvals

- a. Minutes: MSP Alicia Jepsen and Sue Currens to approve the minutes from the September 2015 meeting.
- b. Approve with addition of members present and amount for Potpourri Conference for \$2,000. Approved – no sign in sheet was found for September 2015 meeting.
- c. Agenda (any additions) –
 - i. CentraCare Referral process
 - ii. Request for funding Potpourri Conference – clarify amount

3. Financial/Budget (Cindy)

- a. The allocation for this year for Region 7W is \$57,454.21. Fiscal Host fee – 2872.71. Total available 54,581.50
- b. Cindy Wagner reported on the budget expenditures. She went thru to see what was paid and what we had left over. 11/10/15 IEIC Budget Worksheet shared. Added date that it was paid. Marcia –Elk River School District is using a credit card to pay for expenditures. There is a fee associated with this. It does pay for expenses faster.
- c. Expenditures: E-promos – (magnets, post-it notes), Metro ECSU – wheels, Houck & LAMAR – billboards.
- d. 12,307.10 spent so far this year. Remaining 42,274.40
- e. MSP from Marcia Schlattman and Christine Landherr to approve the financials for today. Approved.
- f. Request for Funding: Potpourri Conference was approved at 9-10-15 meeting. Cindy Owen, ARC. IEIC receives - 2 complementary tickets, booth, signage, in program, and verbal recognition. Amount \$2000.
- g. Other: Update Request for funding form – change to IEIC chair and Makayla for consistency.

4. New Business

- a. State Updates

State IEIC Monthly Calls (*Workshop day will be November 16. Calls are usually held the third Wednesday of the month from 10-11 AM. Here is the call in number: The call in number is 1-888-742-5095. The password is 9855145430. There is no call in November due to the workshop day same week.*)

 - i. October Call – Janelle shared updates:
 1. HMG Referral form – professional form will be updated to include drop down for type of professional: County, Medical, Child Care, Other.

2. November 16th IEIC Workshop – have 4 going
 3. Funding Allocation Workgroup – application emailed out
 4. Emphasis on ELL populations
- ii. NHM Grow System Updates from Work Groups- Marcia – was done a while ago and Alicia – final meeting, data group was looking at data system from Orange County and were looking at using this. Very comprehensive intake system. Costs money but is already developed. Funding for National HMG possibly reason for slowing down the process.
- b. Updates from Public Awareness Coordinator- Makayla
- i. Project Homeless Connect, Sept 21st. Next to Head Start – tag teamed with them. Turnout was good but not as many as last year.
 - ii. Billboards – 7 put up in November: Zimmerman, Monti, Buffalo, Annandale, Belgrade (Spanish), Cold Spring (Spanish), Sauk Center – Spanish
 - iii. Metro Bus – run full year. 5 in Somali, rest in English
 - iv. Early Childhood Screening cards, gave some to United Way.
 - v. Outreach materials to Wright County Head Start
 - vi. Email to Jean McGuire from Tech – has not heard back
 - vii. Newcomer book – no response
 - viii. Continuing to check with organizations from last year who asked for materials.
 - ix. Clinic visits – Makayla will send out spread sheet of which clinics she has met with. Combination of local connections and Makayla connecting with clinics. Makayla makes stops when she makes visits to her child care providers in outlying towns.
 - x. Child Care Centers were given HMG posters.
 - xi. Wheels and magnets given out at child care provider trainings.
 - xii. WJON – free spots
 - xiii. Community expo: Business expo’s – need to be chamber member because they are too expensive. Sue Currens did Cold Spring, Kimball, Holdingford but they were free. Most districts are chamber members. Email any upcoming expo information to Makayla.
 - xiv. Radio campaign outside of St. Cloud? Buffalo, Sauk Centre, Albany- KASM have radio stations. \$10,000 spent last time with radio ad for 4 stations. Makayla will connect with radio stations. She will then reach out to get participant from those areas to do ad. MSP from Christine L and Cindy Wagner – 10,000 for radio ad. Approved.
 - xv. Newspaper ads – not effective
 - xvi. Book Order – complete another order, up to \$2,000.
 - xvii. Order more Screen at 3 bookmarks, up to \$300.
 1. MSP books and bookmarks from Bev B and Brad S. Approved.
- c. Data Sharing from School Districts-Referrals
- i. Alicia, St. Cloud – majority of referrals from HMG for Part C. ECS for Part B
 - ii. Kate, MAWSECO – 32 for this year.
 - iii. Sue, Benton Stearns – 65-70, 205 total for 14/15
 - iv. Tessa, Buffalo – very busy
 - v. Janelle, Sherburne N Wright – total referrals up by 50 over the past 2 years.
 - vi. Data Collection – Districts bring total referral and referral source. Break down by age 0-1, 1, 2. How many qualified. Total number referrals for Part B by district and referral source, if available.
- d. Annual Work Plan for 2015-16
- i. Review Current Plan Successes, Improvements
 1. Goal 1 – communication pathway and timely communication. Makayla doing well to hand out materials. Meeting minutes out to members.

2. Goal 2 – Number of 0-1, 1, and 2 year old children served on IFSP’s will increase. December 1st Child Count for 14/15 year – update at February Meeting as the data on MDE is still 13/14 year. Data only taken on December 1st. Does this accurately reflect those babies being seen? NICU referrals. Child Protection referrals.
3. Goal 3 – Using accurate data to support child find – Makayla is tracking where she is handing out materials and who she is connecting with. SEAU’s sharing their data in the future.
 - ii. Funding suggestions-discussion on what works and other opportunities for public awareness and outreach
 - iii. Work Group to finalize Work Plan

5. Agency Updates

Training Opportunities:

- a. Social/Emotional Development during the Earliest Years
December 10, 2015, 9 a.m. – 4 p.m., Waite Park, MN
Beginning with an in-depth look at the intricacies of social/emotional development during the earliest years, this training explores the various attachment patterns and the underlying mechanisms which promote healthy social/emotional development. Participants will gain insights about the integrated nature of development and complexity of the emotional life of the infant, toddler and preschooler. Segments of the training will focus on: best practices in integrating developmental and mental health screening with existing programming, strategies to employ when talking with parents about screening and strategies when talking about screening results. This training is offered by the MDH Family Home Visiting Program and is open to a broad range of home visitors and other early childhood professionals. Learn more and register online
<https://www.health.state.mn.us/divs/cfh/connect/index.cfm?cmd=mchedtrain.details&oid=898>
- b. I am looking for out-of-metro hosts for early childhood workshops. I come free and can provide information on IFSPs, IEPs, transition at age 3, transition to kindg , challenging behaviors or typical child development. I can also tailor something to meet the needs of a particular audience. Thanks for considering.

Check out PACER’s Early Childhood website at:

<http://www.pacer.org/ec/>

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- a. Benton Stearns – have interim director Diane Moeller. In January will be starting new search.
- b. Sherburne N Wright – now joint powers
- c. MAWSECO – moving into new space for office and Setting 3 programs.

- d. Sherburne Public Health – caseload busy with kids with special needs. A few openings 1 immediate and 1 in January. Both are full time.
 - e. Milestones – moved and changed their name. Note email changes for Marcia & Makayla. Hopefully settling in
 - f. Big Lake EC – goal is outreach to child care providers to help them. Hired new staff to reach out to them. Have 8 child cares involved that she visits weekly. Little Learners – school readiness, 2nd year of revamp. Adding classes and expanding to 3 year olds. Looking at next year to add transportation and some all day
 - g. Stearns County Public Health – working on accreditation for Healthy Families America. keeping busy
 - h. Stearns County Human Services – MNChoices assessment – massive reorganization. New unit to complete assessments. Changes in thought process for services of people with special needs all age ranges. Some not so positive articles out there. Janet Reigstad, retiring as of Jan 4th.
 - i. Elk River – strategic plan for district kindergarten readiness. Work group on inclusive classrooms for all 3 & 4 year olds. Also looking at B-3 year olds and how that should be addressed with them. Referendum for additional EC spaces added to several buildings. Will be putting speech students also into inclusive classrooms. Committee for kindergarten & early elementary ed and EC staff to meet and discuss what children need at each age. Retiring in less than 2 years and hopes to be done with her goals by then.
 - j. St. Cloud – working on inclusion with stakeholders at their sites. Inclusion for 3's and speech students. Facility – has been stalled. Levy did not pass which was for high schools but has impact on the EC facility. The plan is for it to be built on Clark Field by Tech HS. Community organization to not build it there due to tradition of football at that site. Have to be out of Colts Academy building in 1 ½ years.
 - k. Buffalo – new special ed director – Amy Green and new coordinator (birth to 21) – Tessa Newby. Camryn is back to B-3 teacher full time.
 - l. Benton County PH – no updates
6. CentraCare Hospital NICU Discharge and referral process. – Rena Sespene-Hinz did not come to meeting. Carol G – referrals need to be made from NICU at discharge and have been asking for a while. NICU – was not doing referrals as family's were appreciative their child is alive. Then refer to public health that will then get a referral to HMG. They have gotten a few but having a hard time having families respond to them. Bev told my NICU nurse that they are not making referrals, that it is the clinics responsibility. Rena discussed doing blanket referral for all babies in NICU. When to do referral? Do referral at discharge. Carol – needs to be internal discussion. Some discussion within their nurses about doctor needing to approve referral. She will have discussion with family practice doctors. Discussion on a lot of internal referrals for OT, PT, Speech versus referring to schools. Carol will continue discussion internally with NICU staff. Medical Home – now Care Coordinators. 2 will be at the hospital and NICU. Suggestion of having a training session with medical continuing credits available. Suggestion of creating a poster or flyer that would discuss services from the school for children who ... and services include support, help for their child in their home, etc to have in the NICU. She will report back to committee at February meeting. Senn Delaney – training on culture sensitivity.
 7. Next Meeting February 11, 2016 at Milestones in Waite Park.
 8. MSP to close the meeting from Alicia Jepson to Sue Currens. Adjourn